

## **Vinod Agarwal**

**Flat No. 11, Gyanesh Appartment,  
Samta Nagar, Bedla,  
Udaipur - Rajasthan (313011)  
7339882500  
Email:-vkagarwal11@gmail.com**

---

**Offering almost 22 Years of experience in Industry & 8 years experience in Education Institute (University). along with:**

- Proven problem-solving, analytical, and creative thinking skills in a complex environment.
  - Excellent interpersonal skills and communication skills.
  - Ability to function in a Large-sized company environment with a do-whatever-it-takes attitude.
  - Strong technical acumen and capability to manage multiple projects simultaneously.
  - Executive team leadership
  - Excellent command on Tally ERP9, Word, Excel, Dos, Windows, Internet & email etc.
  - Specialized in Finalization of accounts/ Income Tax/ GST/ **Handled search & seizure case.**
  - Successfully increased employee retention by created a positive work environment.
  - Ensure internal audits through analysis/ preparation of quality assurance and Inventory statistics.
- 

### **PROFESSIONAL EXPERIENCE:-**

<b><u>Ravi Infrabuild Projects Pvt. Ltd.</u></b> Head of Accounts & Finance	<b>Tenure Oct. 2018 - July 2019</b>
<b><u>Pacific Academy of Higher Education &amp; Research University-Udaipur</u></b> Head of Accounts & Finance	<b>Tenure Oct. 2010 - Sept. 2018</b>
<b><u>Sleek Furnitech Pvt. Ltd. Udaipur</u></b> Head of Accounts & Finance	<b>Tenure April 2008 - Oct. 2010</b>
<b><u>Arihant Tiles &amp; Marbles Pvt. Ltd. Udaipur</u></b> Deputy Manager Accounts	<b>Tenure Nov. 2006 - March 2008</b>
<b><u>Talesara Marble &amp; Tiles Pvt. Ltd., Udaipur</u></b> Manager Accounts & Finance	<b>Tenure August 1999 - Feb. 2006</b>
<b><u>Dinesh Rajesh &amp; Associates Mumbai</u></b> (Chartered Accountants firm of my brother)	<b>Tenure July 1995 - June 1999</b>
<b><u>Talesara Marble &amp; Tiles Pvt. Ltd., Udaipur</u></b> Manager Accounts & Finance	<b>Tenure April 1990 - June 1995</b>

The Job Involves Managing all accounts works like finalization of accounts, Income Tax, Excise & Service Tax, VAT, GST, TDS, Sale of Import-Export Licence, Bank Finance, hearing of Income Tax (search & Seizure), Audit compliances etc.

In Pacific University I have also managed 10000 students, no. of courses, their accounts & matters related their academic activity.

---

**EDUCATION:-**

- o M.Com.in Accounts From MLSU (1991-1992)
  - o B.COM from MLSU (1989-1990)
  - o 11<sup>th</sup> in Commerce from Rajasthan Board (1986)
  - o 10<sup>th</sup> From Rajasthan Board (1985)
- 

**PERSONAL DETAILS:-**

Father's Name : Mr. Krishna Gopal Agarwal  
DOB : 11th July 1968  
Marital Status : Married

(VINOD K AGARWAL)

Date:-