



**MINUTES OF THE 3<sup>rd</sup> IQAC MEETING (2021-22)**  
**SAI TIRUPATI UNIVERSITY, UMARDA, UDAIPUR**  
**INTERNAL QUALITY ASSURANCE CELL**

**Date:** Tuesday, 15<sup>th</sup> March 2022

**Time:** 03:00 PM

**Venue:** Online (Zoom Meeting)

**Members Present**

1. Dr. Indrajeet Singhvi – Chairperson (President)
2. Dr. Vijay Singh Rawat– Member (Faculty)
3. Dr. Khemchand Gupta – Member (Faculty)
4. Dr. Rimjhim Gupta- Member (Faculty)
5. Dr. Rachna Singhvi - Member (Faculty)
6. Dr. Monali Sonawane- Member (Faculty)
7. Dr. Kamlesh Kanwar Shekhawat- Member (Faculty)
8. Dr. Devendra Jain – Member (Registrar)
9. Dr. Kanupriya Tiwari– Member (Deputy. Registrar)
10. Mr. A.L. Sehlot- Member (Advisor)
11. Dr. P.R. Somani – Member (COE)
12. Mr. Vinod Agarwal -Member (CFO)
13. Ms. Charu Taunk – Member (HR Head)
14. Mr. Prakash Menaria- External Member (Local Community)
15. Dr. Yash Verma (Alumni)
16. Ms. Komal Dashora - Co-ordinator (IQAC)

**Members Absent:**

1. Dr. Arvinder Singh – External Member (Industrialist)

**Welcome Address**

The meeting was convened online due to continuing health precautions under the COVID-19 protocol. Ms. Komal Dashora, IQAC Coordinator, welcomed the Hon'ble President and all members of the IQAC.

In his opening remarks, the Hon'ble President acknowledged the crucial role of the university during the pandemic in supporting public health through its hospital, clinical training, and community outreach. He emphasized that maintaining academic quality and clinical exposure, while safeguarding health and safety, remained the university's foremost priority.

## **Agenda-wise Proceedings**

### **Item 1: Confirmation of Previous Minutes**

The minutes of the 2nd IQAC Meeting were presented and confirmed unanimously. The Action Taken Report was reviewed, highlighting successful continuation of online teaching, tele-clinical training modules, and patient service continuity at the University Hospital.

### **Item 2: Preparation for NAAC and NMC Compliance**

IQAC discussed the ongoing efforts toward accreditation readiness and reviewed progress under each NAAC criterion. The President reviewed the status of preparedness for each NAAC criterion and advised that departments/colleges should expedite data collection and evidence documentation.

#### **Resolution:**

- Criterion-wise coordinators shall submit updated progress reports to IQAC by May 2022.
- Institutional policies on Research, Consultancy, IT Security, and Green Campus will be finalized and uploaded by June 2022

**Responsible:** IQAC & Criterion Coordinators

### **Item 3: Academic Continuity and Clinical Training During COVID-19**

Given the continuing pandemic restrictions, IQAC deliberated on strategies for uninterrupted academic delivery. The following were resolved:

- Blended teaching would continue, integrating virtual lectures and recorded clinical demonstrations.
- Simulation-based and case-study-based learning modules would be emphasized in place of in-person ward postings wherever necessary.
- Departments were directed to maintain online attendance and logbooks for all clinical and laboratory-based courses.

**Resolution:** Approved continuation of hybrid teaching–learning with enhanced virtual clinical demonstrations.

**Responsible:** Principals and HoDs (Medical, Nursing, Pharmacy, Allied Health Sciences and other professional Courses).

#### **Item 4: Development of e-Content and Digital Resources**

In view of the increased adoption of blended learning post-pandemic, it was resolved to encourage faculty across all programs—Medical, Nursing, Pharmacy, and Allied Health Sciences—to develop high-quality e-content for LMS and YouTube channels.

**Responsible:** Principal & IT Department

#### **Item 5: Enhancement of E-Learning Infrastructure**

The members discussed the need to upgrade ICT facilities to support hybrid learning.

##### **Resolutions:**

- Procurement of Smart Boards, projectors, and lecture-capture systems to strengthen digital classrooms.
- Expansion of Wi-Fi connectivity across academic and hospital blocks.

**Responsible:** Registrar & IT Department

#### **Item 6: Capacity-Building Workshops on Research and Funding**

It was resolved to organize workshops on:

1. "How to Write Quality Research Papers"
2. "How to Prepare Funded Research Proposals."

These sessions will be conducted by invited experts from ICMR and AICTE.

**Responsible:** Dean (Research) & IQAC

#### **Item 7: Student Safety, Health, and Vaccination Drive**

The IQAC reviewed the status of vaccination among students, interns, and faculty. It was informed that more than 95% of campus residents were fully vaccinated.

##### **Resolutions:**

- Conduct monthly health check-ups and awareness sessions on post-COVID care.
- Establish an Isolation and Health Monitoring Cell in coordination with the University Hospital.

- Ensure continued supply of sanitization and PPE resources for teaching hospitals and labs.

**Responsible:** Medical Superintendent & Health Committee

#### **Item 8: Mental Health and Counselling Support**

Members acknowledged that stress, fatigue, and anxiety among healthcare students and interns were significantly high due to pandemic duties.

#### **Resolutions:**

- Activate the Counselling cell and Mental Wellness Cell with medical psychologists and trained faculty counsellors.
- Organize monthly webinars on “Coping with Clinical Stress” and “Resilience in Healthcare.”
- Encourage peer mentoring among hostel students and clinical interns.

**Responsible:** Dean (Student Welfare) & Counselling Cell

#### **Item 9: Examination and Evaluation Mechanism**

The Controller of Examinations briefed on assessment challenges during restricted movement. After deliberation, it was resolved that:

- Theory examinations shall be conducted in offline mode if permitted by the State Government; otherwise, proctored online mode will be adopted.
- Internal assessment weightage will be enhanced (40%) with due consideration for practical skill evaluations and project submissions.
- Question banks and mock tests shall be uploaded on LMS for student practice.

**Responsible:** COE & Examination Cell

#### **Item 10: Research and COVID-Related Studies**

The Dean (Research) informed that several clinical studies and student projects related to COVID-19 management, vaccination efficacy, and mental health in healthcare workers were in progress.

#### **Resolutions:**

- Expedite review and ethical clearance through Institutional Ethics Committee (IEC).
- Promote interdisciplinary projects between Medicine, Nursing, and Pharmacy departments.
- Encourage faculty to publish findings in peer-reviewed journals.

**Responsible:** Dean (Research) & ICMR-Nodal Faculty

#### **Item 11: Community Outreach and Public Health Initiatives**

IQAC appreciated the community medical camps and telemedicine support extended by the university hospital during the pandemic. It was resolved that:

- Outreach camps would be resumed gradually with COVID-appropriate behaviour.
- The university shall document its community health initiatives for inclusion in NAAC "Best Practices."
- A report on tele-consultation services shall be compiled for publication.

**Responsible:** Medical superintendent & Hospital Administration

#### **Item 12: Faculty Capacity Building**

It was resolved to organize Faculty Development Programmes (FDPs) on "Digital Pedagogy for Medical Education" and "Clinical Teaching in Virtual Mode."

**Responsible:** IQAC & HR Department

#### **Item 13: Audit of Fitness and Fire Safety on Campus**

The Medical Director proposed a Fire and Safety Audit of all academic and hospital buildings. It was resolved to conduct this audit through certified agencies and prepare a compliance report.

**Responsible:** Hospital Administration & Maintenance Department

#### **Item 14: Any Other Matter**

The Hon'ble President suggested preparing a Post-COVID Academic Recovery Plan to bridge clinical skill gaps among students. Dr. Rimjhim Gupta was requested to coordinate with Deans to design intensive clinical training modules after normalcy returns.

#### **Suggestions and Observations by the President**

The Hon'ble President conveyed the following key observations for institutional improvement (based on expert recommendations):

1. Pass percentage of all programs should specify whether it is calculated with or without backlog students.

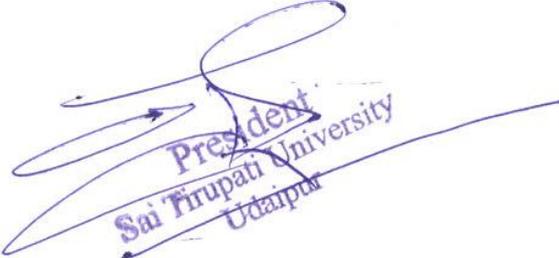
2. Student satisfaction analysis and the status of current data should be regularly included in IQAC deliberations.
3. Greater focus should be placed on high-impact research and externally funded projects (Govt. and Non-Govt.).

These observations were accepted unanimously by all members and will be implemented in subsequent meetings.

### **Conclusion and Vote of Thanks**

The meeting concluded with appreciation for the dedicated efforts of all healthcare professionals, faculty, and students who ensured academic continuity and community health services during the pandemic.

Ms. Komal Dashora, IQAC Coordinator, proposed a formal vote of thanks to the Hon'ble President and members for their continued support and commitment to quality enhancement in medical education.



President  
Sai Tirupati University  
Udaipur



COORDINATOR  
IQAC  
SAI TIRUPATI UNIVERSITY  
UDAIPUR