MINUTES OF THE 1ST IQAC MEETING (2022-23)
SAI TIRUPATI UNIVERSITY, UMARDA, UDAIPUR
INTERNAL QUALITY ASSURANCE CELL

Date: Friday, 22 July 2022
Time: 11.30 AM
Venue: Conference Hall, Administrative Block

Members Present

1. Dr. Indrajeet Singhvi – Chairperson (President)
2. Dr. Vijay Singh Rawat– Member (Faculty)
3. Dr. Khemchand Gupta – Member (Faculty)
4. Dr. Rimjhim Gupta- Member (Faculty)
5. Dr. Kaushaliya Dangi- Member (Faculty)
6. Dr. Monali Sonalwale- Member (Faculty)
7. Dr. Kamlesh Kanwar Shekhawat- Member (Faculty)
8. Mr. Devendra Jain – Member (Registrar
9. Dr. Kanupriya Tiwari– Member (Deputy Registrar)
10. Mr. A.L. Sehlot- Member (Advisor)
11. Dr. P.R. Somani – Member (COE)
12. Dr. Arvinder Singh – External Member (Industrialist)
13. Ms. Damyanti Paliwal- Special Invitee (Librarian)
14. Mr. Piyush Javeria- Special Invitee (IT Head)
15. Ms. Komal Dashora - Co-ordinator (IQAC)

Members Absent:

1. Mr. Vinod Agarwal -Member (CFO)
2. Ms. Charu Taunk – Member (HR Head)
3. Mr. Prakash Menaria- External Member (Local Community)
4. Dr. Yash Verma (Alumni)

Proceedings

The first meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2022–23 commenced with a warm welcome by Ms. Komal Dashora, IQAC Coordinator, who extended greetings to the Hon'ble President and all members.

The Hon'ble President, Dr. Indrajeet Singhvi, in his opening remarks, emphasized the significance of IQAC in promoting quality assurance mechanisms, strengthening academic processes, and ensuring compliance with National Medical Commission (NMC), NAAC, and NABH/NABL standards. He highlighted the role of STU as a medical university committed to excellence in medical education, healthcare delivery, and research.

Agenda-wise Deliberations

1. Confirmation of Previous IQAC Meeting Minutes

The minutes of the previous meeting were reviewed and approved. The action taken report showed progress in digital learning initiatives, hospital quality assurance measures, and enhancement of research documentation.

2. Strategy for Collecting and Compiling Institutional Data

The committee discussed structured mechanisms for systematic data collection for NAAC, NMC inspections, and ranking frameworks.

Resolution: A centralized IQAC Data Management Portal/Google Drive will be developed to store department-wise data on academics, clinical activities, publications, and outreach programs.

Responsible: IQAC Coordinator & IT Department

3. Internal Academic and Administrative Audit (AAA)

Members resolved to conduct internal audits focusing on academic quality, hospital functioning, and clinical teaching practices. The committee agreed on preparing audit checklists aligned with NAAC and NMC parameters.

Responsible: IQAC

Timeline: December 2022

4. Curriculum Review and Competency-Based Medical Education

The Principal, PIMS and VCN presented the review of MBBS and Nursing curricula, emphasizing competency-based modules and outcome mapping as per NMC/INC guidelines. It was resolved to integrate early clinical exposure, skill lab training, and interprofessional learning in all health science programs.

Responsible: Principals/BOS

Timeline: October 2022

5. Student Mentoring, Counselling, and Wellness Programs

Given the stress and workload in healthcare education, IQAC proposed strengthening student mentoring and wellness programs. It was resolved to conduct structured mentoring sessions and periodic health and psychological counselling.

Responsible: Dean (Student Welfare) & Counselling Cell

6. Enhancement of Research and Innovation Ecosystem

The Dean (Research) highlighted ongoing research projects.

Resolutions:

- Create a Seed Grant Scheme to support faculty and student research.
- Organize a Research Methodology Workshop for postgraduate and faculty researchers.
- Strengthen collaborations with medical colleges and hospitals for clinical studies.

Responsible: Dean (Research)

Timeline: March 2023

7. Upgradation of Laboratories and Simulation Centres

The committee reviewed the current status of labs and simulation-based teaching facilities. It was resolved to upgrade clinical simulation centres, biosafety labs, and e-lab resources to enhance experiential learning.

Responsible: Medical Director and Registrar

Timeline: January 2023

8. Strengthening Library and Digital Resources

The Librarian's proposal for new medical and nursing journals, e-resources, and digital databases was approved. Members emphasized digital library access through remote login for students and faculty.

Responsible: Library Committee and IT Department

Timeline: December 2022

9. Faculty Development and Continuous Medical Education (CME)

It was resolved to organize CME programs, workshops on Clinical Pedagogy, and faculty training on Outcome-Based Assessment and OSCE/OSPE methodology.

Responsible: IQAC and HR Department

Timeline: February 2023

10. Community Outreach and Health Extension Activities

The committee appreciated ongoing health camps, blood donation drives, and vaccination initiatives. It was resolved to prepare a structured calendar of Community Health Outreach Programs in alignment with Unnat Bharat Abhiyan and SDG 3 (Good Health and Well-being).

Responsible: Medical Superintendent & CSR Department

Timeline: Ongoing

11. Implementation of Hospital Quality Standards (NABH/NABL)

Members discussed integration of NABH standards in hospital management and clinical recordkeeping. It was resolved to conduct internal pre-audit exercises and train staff on patient safety and quality documentation.

Responsible: Medical Director and HQAC

12. Review of Infrastructure and ICT Facilities

The Registrar presented updates on classroom digitization, ERP implementation, and hostel facilities. The IQAC appreciated the progress and recommended adding smart boards and high-speed campus connectivity to enhance teaching efficiency.

Responsible: Registrar and IT Department

Timeline: March 2023

13. Discussion on Institutional Rankings and Accreditation

The Coordinator informed that preparations for NAAC SSR have commenced.

14. Any Other Matter

The Chair suggested documenting at least two Institutional Best Practices, "Strengthening Rural and tribal health outreach through medical education and services" and another on "Skill development though allied health education empowering community health".
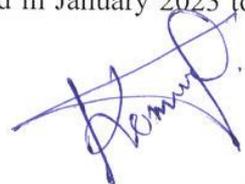
Conclusion and Vote of Thanks

The meeting concluded with a vote of thanks proposed by Ms. Komal Dashora, IQAC Coordinator, who expressed gratitude to the Hon'ble President and members for their proactive participation. The Chair appreciated the team's commitment to continuous improvement in medical education, research, and patient care.

It was decided that the next IQAC meeting will be held in January 2023 to review progress on the resolutions.

COORDINATOR
IQAC
SAI TIRUPATI UNIVERSITY
UDAIPUR

President
Sai Tirupati University
Udaipur