



MINUTES OF THE 2nd IQAC MEETING (2022-23)
SAI TIRUPATI UNIVERSITY, UMARDA, UDAIPUR
INTERNAL QUALITY ASSURANCE CELL

Date: Monday, 09 January 2023

Time: 11.00 AM

Venue: *Conference Hall, Administrative Block*

Members Present

1. Dr. Indrajeet Singhvi – Chairperson (President)
2. Dr. Vijay Singh Rawat– Member (Faculty)
3. Dr. Khemchand Gupta – Member (Faculty)
4. Dr. Rimjhim Gupta- Member (Faculty)
5. Dr. Kaushaliya Dangi- Member (Faculty)
6. Dr. Dilip Kumar L- Member (Faculty)
7. Mr. Rajesh Chaubisa- Member (Faculty)
8. Dr. Kamlesh Kanwar Shekhawat- Member (Faculty)
9. Mr. Devendra Jain – Member (Registrar)
10. Dr. Kanupriya Tiwari– Member (Deputy Registrar)
11. Mr. Vinod Agarwal -Member (CFO)
12. Ms. Charu Taunk – Member (HR Head)
13. Mr. A.L. Sehlot- Member (Advisor)
14. Mr. Prakash Menaria- External Member (Local Community)
15. Dr. Yash Verma (Alumni)
16. Ms. Komal Dashora - Co-ordinator (IQAC)

Members Absent:

1. Dr. P.R. Somani – Member (COE)
2. Dr. Arvinder Singh – External Member (Industrialist)

Proceedings

The second meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2022–23 commenced with a warm welcome by IQAC Coordinator, who expressed gratitude to the Hon'ble President and all members for their active participation in quality enhancement activities.

The Hon'ble President in his opening remarks, emphasized the importance of quality systems, highlighting STU's responsibility in ensuring excellence across education, research, and healthcare services. He noted that IQAC must ensure alignment with NAAC, National Medical Commission (NMC) standards, and NABH/NABL quality benchmarks.

Agenda-wise Discussions and Resolutions

1. Review and Confirmation of Previous Meeting Minutes

The minutes of the 1st IQAC meeting (held on 22 July 2022) were reviewed and approved unanimously. The Action Taken Report was presented, outlining progress in the areas of curriculum upgradation, clinical skill development, and student support initiatives.

2. Action Taken Report (ATR) on Quality Initiatives

The Coordinator presented the ATR summarizing significant achievements since the last meeting, including:

- Implementation of competency-based learning modules across MBBS, Nursing, and Allied Health Sciences.
- Introduction of structured mentoring programs and patient-based learning approaches.
- Upgradation of hospital information systems and establishment of clinical audit protocols.

Resolution: The chair appreciated the efforts and directed IQAC to maintain evidence-based documentation for all quality initiatives.

Responsible: IQAC and DQAC

3. Internal Academic and Clinical Audit

The committee discussed the importance of periodic audits to ensure quality compliance in teaching, learning, and patient care. It was resolved to conduct Internal Academic and Clinical Audits covering departments, laboratories, and hospitals.

Resolution: Audit checklists will be aligned with NAAC, NMC, and NABH parameters.

Responsible: IQAC

Timeline: March 2023

4. Enhancement of Research and Innovation

The Dean (Research) presented progress in ongoing medical and pharmaceutical research projects. Members emphasized promoting interdepartmental and translational research.

Resolutions:

- Establish a Central Research Support Cell to guide proposal drafting and funding applications.
- Encourage ICMR, DST, and AICTE project submissions.
- Organize a Workshop on Research Ethics and Publication Standards.

Responsible: Dean (Research)

Timeline: April 2023

5. Curriculum Review and Competency-Based Assessment

Dr. Rimjhim Gupta briefed about departmental review of course content under the Competency-Based Medical Education (CBME) framework.

Resolutions:

- BOS to finalize updates incorporating new modules on Digital Health, Clinical Pharmacology, and Medical Ethics.
- Assessment to include Objective Structured Clinical Examination (OSCE) and Simulation-Based Evaluation.

Responsible: Principal and BOS

Timeline: January 2023

6. Faculty Development and Continuous Medical Education (CME)

It was proposed to strengthen faculty capacity through CME sessions and pedagogical training.

Resolutions:

- Conduct FDPs on “Outcome-Based Curriculum Design” and “Clinical Assessment Methodologies.”
- Encourage faculty participation in NPTEL/SWAYAM courses and medical pedagogy certification.

Responsible: IQAC & HR Department

Timeline: February 2023

7. Student Support and Welfare Initiatives

The Dean (Student Welfare) shared updates on mentoring, remedial classes, and counselling services.

Resolutions:

- Expand student counselling services with dedicated mental health professionals.
- Introduce “Wellness Wednesdays” for awareness on stress management and peer interaction.
- Institutionalize Career Guidance Clinics for final-year students.

Responsible: Dean (Student Welfare) & Counselling Cell

8. Community Health and Outreach Activities

The Medical Director presented a report on community medical camps, vaccination drives, and telemedicine services.

Resolutions:

- Conduct health awareness camps focusing on maternal and child health in rural areas.
- Strengthen documentation of community service under Unnat Bharat Abhiyan.
- Include outreach achievements in the annual NAAC and SDG reports.

Responsible: Medical Superintendent

9. Feedback Analysis and Improvement Measures

Feedback from students, faculty, and hospital patients was analyzed.

Resolutions:

- Departments to prepare “Action Taken Reports” on feedback outcomes.
- Monthly feedback analysis to be integrated into IQAC dashboards.

Responsible: IQAC

10. Infrastructure and Learning Resource Enhancement

The Registrar shared updates on smart classrooms, e-library subscriptions, and hospital infrastructure.

Resolutions:

- Procure additional simulation mannequins and laboratory equipment.
- Upgrade e-library access and remote login services.
- Initiate installation of a Hospital Management ERP Module.

Responsible: Registrar and IT Department

Timeline: April 2023

11. New Quality Initiatives

The committee discussed introducing new initiatives to further strengthen institutional processes.

Resolutions:

- Launch a Digital Clinical Logbook for interns and students.
- Prepare Policy on Academic Integrity and Research Ethics.
- Nominate IQAC as the nodal cell for coordinating NIRF, NAAC, and NABH documentation.

Responsible: IQAC Coordinator

Timeline: May 2023

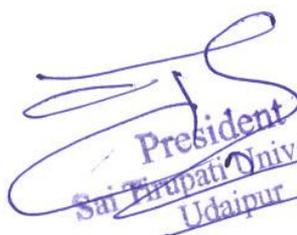
12. Any Other Matter

The Hon'ble President emphasized preparing a roadmap for NAAC SSR. The IQAC was directed to begin data template creation and evidence verification early.

Conclusion and Vote of Thanks

The meeting concluded with a vote of thanks by IQAC Coordinator, who acknowledged the leadership of the Hon'ble President and the active participation of all members. He emphasized the continued collective effort towards achieving excellence in medical education, patient care, and research innovation.

The next IQAC meeting was proposed to be held in May 2023 to review the progress of action plans.


President
Sai Tirupati University
Udaipur


COORDINATOR
IQAC
SAI TIRUPATI UNIVERSITY
UDAIPUR