



MINUTES OF THE 3rd IQAC MEETING (2022-23)
SAI TIRUPATI UNIVERSITY, UMARDA, UDAIPUR
INTERNAL QUALITY ASSURANCE CELL

Date: Tuesday, 23 May 2023

Time: 11.00 AM

Venue: Conference Hall, Administrative Block

Members Present

1. Dr. B.L. Kumar – Chairperson (President)
2. Dr. Vijay Singh Rawat– Member (Faculty)
3. Dr. Khemchand Gupta – Member (Faculty)
4. Dr. Rimjhim Gupta- Member (Faculty)
5. Dr. Kaushaliya Dangi- Member (Faculty)
6. Dr. Dilip Kumar L- Member (Faculty)
7. Dr. P.R. Somani – Member (COE)
8. Mr. Rajesh Chaubisa- Member (Faculty)
9. Dr. Kamlesh Kanwar Shekhawat- Member (Faculty)
10. Mr. Devendra Jain – Member (Registrar)
11. Dr. Kanupriya Tiwari– Member (Deputy. Registrar)
12. Mr. Vinod Agarwal -Member (CFO)
13. Ms. Charu Taunk – Member (HR Head)
14. Dr. Yash Verma (Alumni)
15. Ms. Komal Dashora - Coordinator (IQAC)

Members Absent:

1. Mr. A.L. Sehlot- Member (Advisor)
2. Mr. Prakash Menaria- External Member (Local Community)
3. Dr. Arvinder Singh – External Member (Industrialist)

Welcome and Introduction: The meeting commenced with a warm welcome by Ms. Komal Dashora, IQAC Coordinator, who extended greetings to the Hon'ble President and all members.

In his opening address, Dr. B.L. Kumar, Hon. President, emphasized that as a medical university, STU must uphold the highest standards of quality in medical education, patient care, and clinical research. He appreciated the IQAC's proactive efforts in strengthening academic governance and quality monitoring systems.

Agenda-wise Proceedings

1. Confirmation of Previous Minutes and Action Taken Report (ATR)

The minutes of the 2nd IQAC Meeting (held on 09 January 2022) were presented and approved unanimously.

The Action Taken Report (ATR) was discussed, highlighting progress on curriculum implementation, community outreach, and internal audits. Members noted completion of simulation-based clinical training and improvement in student mentoring activities.

2. Review of Internal Academic and Clinical Audit

The IQAC reviewed the outcomes of the internal academic and clinical audits conducted in January 2023. The findings emphasized:

- Compliance with competency-based medical education (CBME) guidelines.
- Regularity in hospital documentation and clinical logbooks.
- Strengthened practical exposure for students in Nursing and Paramedical programs.

Resolution: Colleges were directed to submit compliance reports addressing minor non-conformities, especially in maintaining laboratory equipment calibration and patient feedback records.

Responsible: IQAC

Timeline: April 2023

3. Research and Innovation Activities

The Dean (Research) presented updates on ongoing projects in Clinical Pharmacology, Biomedical Device Development, and Community Health Research.

Resolutions:

- Introduction of an internal seed funding mechanism for young faculty researchers.
- Encouragement of publications in Scopus/UGC CARE-listed journals with incentive-based recognition.

Responsible: Dean (Research)

4. Curriculum Review and Board of Studies (BOS) Updates

Dr. Rimjhim Gupta reported that BOS meetings for Medical, Nursing, and Allied Health programs were conducted in February 2023.

Resolutions:

- Integration of new modules on Public Health Policy, Hospital Ethics, and Digital Healthcare Systems.
- Inclusion of Epidemiology and Research Methodology as a compulsory component for undergraduate students.
- Departments to ensure inclusion of skill-based electives aligned with NEP 2020.

Responsible: Principals and BOS Coordinators

Timeline: May 2023

5. Student Support, Mentorship, and Counselling

The Dean (Student Welfare) presented progress on mentorship and counselling initiatives.

Resolutions:

- Formalize mentor-mentee ratio for all health science programs.
- Conduct awareness sessions on Mental Health and Stress Management in Clinical Settings.
- Launch a Career Guidance and Placement drive for final-year students.

Responsible: Dean (Student Welfare) and Placement coordinators

Timeline: Continuous

6. Community Health and Outreach Programs

The Medical Director reported successful completion of free medical camps and telemedicine services for rural communities.

Resolutions:

- Continue monthly community health outreach programs focusing on women's health, non-communicable diseases, and preventive medicine.
- Document outreach activities under Unnat Bharat Abhiyan and SDG 3 (Good Health & Well-being) initiatives.

Responsible: Medical Superintendent

Timeline: Continuous

7. Faculty Development and CME Initiatives

The IQAC discussed upcoming FDPs and CMEs to enhance clinical pedagogy and assessment methods.

Resolutions:

- Conduct FDP on Innovative Pedagogies in Medical and Allied Health Education.
- Organize CME sessions in collaboration with the University Hospital on Clinical Simulation and Emergency Management.

Responsible: IQAC & HR Department

Timeline: April–June 2023

8. Digital Infrastructure and Learning Resources

The Registrar briefed the committee on ERP and LMS integration across all colleges.

Resolutions:

- Implement Digital Clinical Logbooks for Nursing and MBBS interns.
- Expand access to e-journals and medical databases (PubMed, Scopus).
- Introduce online internal assessments for theory modules.

Responsible: IT Department & Examination Cell

Timeline: June 2023

9. NAAC Accreditation Progress

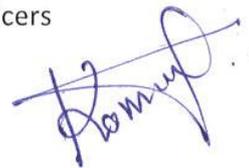
The Coordinator informed members that preliminary data collection for NAAC SSR had been initiated.

Resolutions:

- Criterion-wise data verification to be completed by May 2023.
- NAAC documentation teams to be formed in each department.

Responsible: IQAC Coordinator & Departmental Nodal Officers

Timeline: May 2023



10. Green Campus and Sustainability Initiatives

The committee reviewed progress in solar panel installation and waste management projects.

Resolutions:

- Conduct an Energy and Green Audit by external experts.
- Launch a "Green Health Campus Drive" involving medical and nursing students.

Responsible: IQAC and Maintenance Department

Timeline: July 2023

11. Any Other Matter

The Chairperson emphasized on early preparation of the SSR

Conclusion and Vote of Thanks

The meeting concluded with a formal vote of thanks by Ms. Komal Dashora, IQAC Coordinator, who expressed sincere appreciation to all members for their continued support in enhancing the academic and clinical excellence of the University.

The next IQAC meeting was proposed to be held in August 2023 to review SSR preparation and documentation progress.


COORDINATOR
IQAC
SAI TIRUPATI UNIVERSITY
UDAIPUR


President
Sai Tirupati University
Udaipur