



**MINUTES OF THE 2<sup>ND</sup> IQAC MEETING**  
**SAI TIRUPATI UNIVERSITY, UMARDA, UDAIPUR**  
**INTERNAL QUALITY ASSURANCE CELL**

**Date:** Wednesday, 27 December 2023

**Time:** 11.00 AM

**Venue:** Conference Hall, Administrative Block

**Members Present**

1. Dr. B.L. Kumar – Chairperson (President)
2. Dr. Vijay Singh Rawat– Member (Faculty)
3. Dr. Khemchand Gupta – Member (Faculty)
4. Dr. Dilip Kumar L- Member (Faculty)
5. Dr. P.R. Somani – Member (COE)
6. Mr. Rajesh Chaubisa- Member (Faculty)
7. Dr. Kamlesh Kanwar Shekhawat- Member (Medical Director)
8. Mr. Devendra Jain – Member (Registrar)
9. Mr. Vinod Agarwal -Member (CFO)
10. Ms. Charu Taunk – Member (HR Head)
11. Mr. Prakash Menaria- External Member (Local Community)
12. Dr. Arvinder Singh – External Member (Industrialist)
13. Ms. Komal Dashora - Co-ordinator (IQAC)

**Members Absent:**

1. Dr. Rimjhim Gupta- Member (Faculty)
2. Dr. Kaushaliya Dangi- Member (Faculty)
3. Dr. Kanupriya Tiwari– Member ( Deputy Registrar)
4. Dr. Yash Verma (Alumni)
5. Mr. A.L.Seplot- Member (Advisor)

**Proceedings**

The meeting began with a warm welcome by Ms. Komal Dashora, IQAC Coordinator, who thanked the Hon'ble President and all members for attending the 2nd IQAC meeting of the academic year 2023–24. The Chairperson appreciated the IQAC's initiatives in institutionalizing best practices and promoting healthcare-focused academic excellence.

**Item 1: Confirmation of the Minutes of the 1st IQAC Meeting (2023–24)**

The minutes of the 1<sup>st</sup> IQAC Meeting held on 2 August 2023 were presented and confirmed unanimously. The Chairperson acknowledged the progress achieved on previously approved quality enhancement activities.

**Item 2: Approval of the Action Taken Report (ATR)**

The Action Taken Report on the minutes of the 1st meeting was presented by the Coordinator. Members noted the successful completion of the Faculty Induction Program, the rollout of the ERP-based academic monitoring system, and the conduct of hospital quality audits.

**Resolution:** The ATR was approved, and departments were advised to continue evidence-based reporting for all activities through the IQAC dashboard.

**Item 3: Progress Review and Proposed Activities under Criterion I – Curricular Aspects****Progress Noted:**

- Curriculum of MBBS, Nursing, and Allied Health programs reviewed as per NMC/INC guidelines.
- Introduced Add-on courses in Medical Ethics, Hospital Management, and Telemedicine Technologies.
- Updated the Institutional Development Plan (IDP) focusing on medical and paramedical skill development.

**Proposed Activities:**

- Department-wise curriculum mapping with POs/COs and OBE framework.
- Workshops on integrating AI in Healthcare and Patient Safety & Quality Standards into the curriculum.
- Revision of BOS composition to include industry and hospital representatives.

**Item 4: Progress Review and Proposed Activities under Criterion II – Teaching, Learning, and Evaluation****Progress Noted:**

- Conducted a 5-day FDP on Clinical Pedagogy and Simulation-Based Teaching.
- Introduced blended learning via LMS and clinical logbooks.

**Proposed Activities:**

- Conduct a University-wide Student Satisfaction Survey (SSS) through ERP.
- Strengthen Mentor–Mentee programs in all Schools.
- Faculty to undergo orientation on OSCE/OSPE Assessment Methodology.
- Strengthen implementation of Research-Based Learning (RBL), Problem-Based Learning (PBL), and Community/Field Projects across programs.
- Encourage students to integrate RBL into dissertations and clinical case studies.

**Responsible:** IQAC & Examination Cell

**Item 5: Progress Review and Proposed Activities under Criterion III – Research, Innovations, and Extension****Progress Noted:**

- Conducted a Workshop on Research Methodology and Ethical Compliance.
- Increased publication counts in UGC CARE and Scopus-indexed journals.

**Proposed Activities:**

- IPR cell Launch of the Centre for Clinical and Translational Research (CCTR).
- Facilitate interdisciplinary research proposals for ICMR/DST funding.
- Conduct Pharma and Healthcare Innovation Expo 2024.

**Responsible:** Dean (Research)

**Item 6: Progress Review and Proposed Activities under Criterion IV – Infrastructure and Learning Resources****Progress Noted:**

- Modernization of anatomy and microbiology laboratories.
- Completion of the hospital fire safety mock drill.
- Upgradation of library e-resources and digital repository.

**Proposed Activities:**

- Implementation of Asset Management Policy and periodic laboratory audits.
- Expand simulation centre capacity and introduce *virtual dissection modules*.

## **Item 7: Progress Review and Proposed Activities under Criterion V – Student Support and Progression**

### **Progress Noted:**

- Updated placement data and internship records for the 2022–23 batch.
- Conducted student workshops on Soft Skills and Healthcare Communication.

### **Proposed Activities:**

- Establish a Career Guidance and Placement Cell with hospital linkage.
- Initiate a mentorship framework for PG students and medical interns.
- Organize awareness sessions on *Postgraduate Medical Entrance Preparation*.

**Responsible:** Dean (Student Welfare) & Placement coordinator

## **Item 8: Capacity Building and Wellness Initiatives**

### **Resolutions:**

- Organize CME programs on Emergency Care, Bioethics, and Patient Communication Skills.
- Conduct a Webinar on mental health for healthcare students.
- Introduce training for non-teaching staff on *Patient Handling and Data Security*.

**Responsible:** IQAC & HR Department

## **Item 9: Progress Review under Criterion VII – Institutional Values and Best Practices**

### **Progress Noted:**

- Conducted workshops on *Professional Ethics and Gender Sensitization*.

### **Proposed Activities:**

- Implement Energy and Environmental Sustainability Policy.
- Develop a Barrier-Free and Disabled-Friendly Campus.
- Prepare Annual Green and Sustainability Report 2023–24.

#### **Item 10: Student Induction Programme (“Deeksharambh”)**

The committee discussed implementation of the UGC-guided Student Induction Programme (SIP).

#### **Resolutions:**

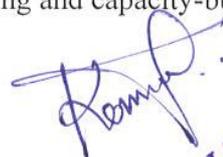
- SIP to be redesigned as per the UGC Deeksharambh framework for the next academic year.
- To be conducted jointly by Schools/Departments in collaboration with the Dean–Students Welfare.
- IQAC to create a repository for SIP activities (videos, reports, photographs) to be uploaded to the University and UGC portals.

#### **Item 11: Any Other Item with the Permission of the Chair**

The Chairperson emphasized strengthening NAAC documentation and finalizing templates for departmental data collection.

#### **Conclusion and Vote of Thanks**

The meeting concluded with a vote of thanks proposed by Ms. Komal Dashora, IQAC Coordinator, who appreciated the collective efforts of faculty and administrative teams in fostering quality culture across academic, hospital, and community health operations. The Chairperson commended IQAC for promoting institutional excellence through continuous monitoring and capacity-building initiatives.

  
**COORDINATOR**  
**IQAC**  
**SAI TIRUPATI UNIVERSITY**  
**UDAIPUR**

  
**President**  
**Sai Tirupati University**  
**Udaipur**