



**Minutes of the 3rd IQAC Meeting
Sai Tirupati University, Umarda, Udaipur
Internal Quality Assurance Cell**

Date: Friday, 7th March 2024

Time: 3:00 PM

Venue: Conference Hall, Administrative Block

Members Present

1. Dr. B.L. Kumar – Chairperson (President)
2. Dr. Vijay Singh Rawat– Member (Faculty)
3. Dr. Rimjhim Gupta- Member (Faculty)
4. Dr. Kaushaliya Dangi- Member (Faculty)
5. Mr. Rajesh Chaubisa- Member (Faculty)
6. Dr. Kamlesh Kanwar Shekhawat- Member (Medical Director)
7. Dr. Devendra Jain – Member (Registrar)
8. Mr. Vinod Agarwal -Member (CFO)
9. Dr. Kanupriya Tiwari– Member (Deputy Registrar)
10. Ms. Charu Taunk – Member (HR Head)
11. Mr. Prakash Menaria- External Member (Local Community)
12. Dr. Arvinder Singh – External Member (Industrialist)
13. Dr. Yash Verma (Alumni)
14. Dr. Sumit Mathur - Co-ordinator (IQAC)

Members Absent:

1. Dr. Khemchand Gupta – Member (Faculty)
2. Dr. Dilip Kumar L- Member (Faculty)
3. Dr. P.R. Somani – Member (COE)

Proceedings

The third meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2024–25 commenced with a warm welcome by the IQAC Coordinator, Dr. Sumit Mathur. She extended greetings to the Hon'ble President and all distinguished members.

Item 1: Confirmation of the Minutes of the 2nd IQAC Meeting

The Minutes of the 2nd IQAC Meeting held on 2nd November 2024 were placed before the house for review. After due deliberation and verification, the Minutes were unanimously confirmed without any modification, appreciating the progress achieved on the key resolutions.

Item 2: Review of Action Taken Report (ATR)

The IQAC Coordinator presented the Action Taken Report based on the resolutions passed during the previous meeting. The house noted that significant progress had been made across most action points, including infrastructure development, documentation for NAAC criteria, research and publication drives, community outreach expansion, and alumni engagement initiatives. Pending activities were identified, and strict deadlines were agreed upon to complete them.

Item 3: NAAC Binary Accreditation Preparation – Status Review

Dr. Sumit Mathur gave a detailed presentation on the status of preparations for the NAAC Binary Accreditation. Each Criterion Coordinator submitted their status report. It was noted that documentation for all ten criteria had been largely completed, and evidence files had been organized systematically. A gap analysis was presented, identifying deficiencies in some areas like Course file, proof of Placement record, student satisfaction surveys and stakeholder feedback documentation etc. It was resolved that all pending compliances shall be completed by 15th April 2025. The President emphasized that utmost care should be taken to ensure data authenticity and evidence validity.

Item 4: Presentation of Best Practices

Two Best Practices were formally presented by the IQAC:

Best Practice 1: “Strengthening Rural and tribal health outreach through medical education and services”

Best Practice 2: “Skill development through allied health education empowering community health”.

Item 5: Mid-year Academic Progress and Clinical Training Review

A comprehensive review of mid-year academic activities was presented. The members reviewed the progress of the curriculum delivery, assessments, and clinical training of students. It was noted that the integration of simulation-based learning and OSCE (Objective Structured Clinical Examination) had begun across health sciences programs. Members recommended institutionalizing the Clinical Skills Lab and expanding hands-on training modules.

Item 6: Research and Innovation Promotion Activities

The Research Department presented updates on publications, IPRs, and funding projects. Special emphasis was laid on promoting undergraduate research, interdisciplinary research themes, and translational research projects linked to community health.

The President proposed to initiate the "Young Researcher Award" for outstanding undergraduate research from the next convocation.

Item 7: Progress in Community Engagement Initiatives

The *Dean, Student Welfare*, reported the outcomes of extensive community health engagement programs, including:

- Health camps, vaccination drives, anaemia awareness, sanitation programs.
- Launch of the “*Community Health Volunteer Certification Program*” for final-year students.

It was recommended to document impact data (beneficiaries, health outcomes) scientifically for NAAC Criterion 10 compliance.

Item 8: Sustainability Initiatives and SDG Alignment

Dean Student Welfare presented the initiatives undertaken toward environmental sustainability. Key updates included:

- Launch of Rainwater Harvesting Systems.
- Energy Audit and Carbon Footprint Study initiated.
- Plantation drives and waste management systems enhanced.

Item 9: Internationalization Efforts and Future Vision

The President outlined the preliminary efforts to build international collaborations for faculty exchange, joint research, and global exposure programs. It was proposed to initiate discussions with reputed international universities for future MoUs.

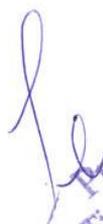
Further, the Academic Council proposed to introduce new interdisciplinary programs in Public Health, Digital Health, and Health Informatics from 2025–26.

Item 10: Any Other Matter

It was decided to initiate an internal Policy Review to update all major institutional policies. The IQAC was tasked with developing a "5-Year Strategic Institutional Development Plan" focusing on academics, research, innovation, and global engagement.

Conclusion and Vote of Thanks

The meeting concluded with a formal vote of thanks by the IQAC Coordinator, appreciating the Hon'ble President and all members for their proactive leadership and contributions. It was resolved that the next IQAC meeting would be held with the beginning of new academic session in July 2025.


President
Sai Tirupati University
Udaipur


COORDINATOR
IQAC
SAI TIRUPATI UNIVERSITY
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