



**MINUTES OF THE 3RD IQAC MEETING
SAI TIRUPATI UNIVERSITY, UMARDA, UDAIPUR
INTERNAL QUALITY ASSURANCE CELL**

Date: Wednesday, 13 March 2025

Time: 11.30 AM

Venue: Conference Hall, Administrative Block

Members Present

1. Dr. (Prof.) Prashant Nahar – Chairperson (President)
2. Dr. Vijay Singh Rawat– Member (Faculty)
3. Dr. Rimjhim Gupta- Member (Faculty)
4. Mr. Mohd. Yunus- Member (Faculty)
5. Dr. Kamlesh Kanwar Shekhawat- Member (Medical Director)
6. Dr. Devendra Jain – Member (Registrar)
7. Mr. Vinod Agarwal -Member (CFO)
8. Dr. Kanupriya Tiwari– Member (Deputy. Registrar)
9. Ms. Charu Taunk – Member (HR Head)
10. Mr. Prakash Menaria- External Member (Local Community)
11. Dr. Arvinder Singh – External Member (Industrialist)
12. Dr. Yash Verma (Alumni)
13. Ms. Komal Dashora - Co-ordinator (IQAC)

Members Absent:

1. Dr. Khemchand Gupta – Member (Faculty)
2. Dr. Dilip Kumar L- Member (Faculty)
3. Dr. P.R. Somani – Member (COE)

Welcome Note

The meeting commenced with a warm welcome by Ms. Komal Dashora, IQAC Coordinator, who extended gratitude to the Hon'ble President and all members for their presence and commitment to strengthening academic, clinical, and research quality at the University.

In his opening address, the Hon'ble President, Dr. B.L. Kumar, highlighted the importance of readiness for the upcoming NAAC Binary Accreditation System, as well as compliance with NMC, NABH, and NABL standards.

Agenda-wise Minutes of the Meeting

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Item 1: Confirmation of the Minutes of the 2nd IQAC Meeting (2023–24)

The minutes of the 2nd IQAC Meeting held on 27 December 2023 were reviewed and approved unanimously. The Action Taken Report (ATR) was presented by the Coordinator, and members appreciated the successful completion of FDPs, research workshops, and infrastructure upgrades in the simulation labs.

Item 2: Review of Pedagogical Proficiency by Individual Teaching Faculty

The committee discussed continuous enhancement of faculty teaching skills and instructional quality.

Resolutions:

- Develop a policy document to evaluate and enhance pedagogical proficiency of faculty across all schools.
- Conduct periodic workshops on innovative teaching-learning methodologies.

Responsible: Principals of Colleges

Timeline: August 2024

Item 3: Institutionalizing Quality Assurance Strategies

a. Student Induction Programme (DEEKSHARAMBH):

The IQAC discussed implementation of UGC's *Deeksharambh* framework to help new students integrate into the university environment.

Resolutions:

- Plan and conduct SIP activities (physical activities, mentoring, arts, and literary events) at both school and central levels.
- Coordination to be handled jointly by Principals and the Dean Students Welfare (DSW).

Responsible: All principals of colleges & DSW

b. Faculty Induction Programme (GURU-DAKSHTA):

The committee discussed organizing faculty induction sessions for newly appointed members.

Resolutions:

- Implement UGC-mandated *Guru-Dakshata* modules focusing on pedagogy, assessment, and NEP 2020 alignment.
- Include sessions on ethics, research conduct, and patient-centric teaching.

Responsible: All principals of colleges

Item 4: NAAC and NMC Documentation Readiness

The Coordinator briefed the members on the progress of NAAC SSR preparation and NMC data verification.

Resolutions:

- Each department to complete collecting of documentary evidence on each criterion.
- Criterion coordinators to finalize drafts of quantitative templates as per NAAC Binary format.
- Conduct a Mock Peer Team Visit in June 2024 to assess readiness.

Responsible: IQAC & Criterion Coordinators

Item 5: Review of Academic and Clinical Performance

The Controller of Examinations presented an analysis of academic results and internal clinical evaluations.

Resolutions:

- Continue remedial classes for students requiring additional clinical exposure.
- Develop structured logs for MBBS and Nursing clinical rotations.
- Introduce periodic evaluation meetings between clinical supervisors and academic mentors.

Responsible: COE & principals (Medical/Nursing)

Item 6: Research, Innovation, and IPR Activities

Members emphasized organizing training sessions for teaching and non-teaching staff focusing on research methodology, intellectual property rights (IPR), and professional skills. The Dean (Research) reported the progress in ongoing research projects and patent filings.

Resolutions:

- Initiate internal Seed Funding Scheme 2024–25 for medical and allied research proposals.
- Organize a workshop on Ethics and Good Clinical Practice in collaboration with ICMR.

- IQAC to prepare an annual calendar of capacity-building events.

Responsible: Dean (Research)

Item 7: Student Mentorship, Counselling, and Career Guidance

The Dean (Student Welfare) briefed the committee about mentoring and counselling activities.

Resolutions:

- Expand mentorship to postgraduate and internship-level students.
- Conduct structured counselling sessions on *Exam Stress Management and Work–Life Balance*.
- Establish a Career Guidance Cell with focus on medical residencies, licensing exams, and healthcare entrepreneurship.

Responsible: Dean (Student Welfare) & Counselling Cell

Item 8: Hospital Quality and Patient Care Initiatives

The Medical Director presented a report on hospital audits and patient satisfaction surveys.

Resolutions:

- Maintain compliance with NABH and NABL standards through regular internal audits.
- Conduct periodic training for nursing staff and residents on Infection Control and Biomedical Waste Management.
- Launch a *Patient Safety Awareness Week* in May 2024.

Responsible: HQAC & Medical Superintendent

Item 9: Faculty Development and Capacity Building

Resolutions:

- Conduct a CME on Medical Ethics and Clinical Decision-Making.
- Organize an FDP on *Outcome-Based Education (OBE) and Competency Mapping*.
- Introduce a *Peer Observation System* to enhance teaching effectiveness.

Responsible: IQAC & HR Department

Timeline: April–June 2024

Item 10: Community Engagement and Outreach

The committee reviewed reports of medical camps, vaccination drives, and telemedicine outreach in rural areas.

Resolutions:

- Document all community-based activities under Unnat Bharat Abhiyan (UBA) and SDG 3 (Good Health and Well-being).

Responsible: Community Health Department

Timeline: July 2024

Item 11: Green Campus and Sustainability

Resolutions:

- Conduct an Energy and Green Audit for 2023–24.
- Expand rainwater harvesting and solar power installations.
- Introduce paperless internal communication within hospital departments.

Responsible: Maintenance Department

Timeline: June 2024

Item 12: Any other items

IQAC to Conduct a work shop for criterion coordinators on new Binary Accreditation

Conclusion and Vote of Thanks

The meeting concluded with closing remarks from the Hon'ble President, who acknowledged the IQAC's commitment towards integrating healthcare excellence with academic quality. He emphasized the importance of evidence-based documentation and continuous improvement in teaching-learning and hospital service delivery.

Ms. Komal Dashora, IQAC Coordinator, extended a vote of thanks to the Chair and members for their active participation and valuable insights. The meeting ended with a collective commitment to sustain quality culture and achieve institutional excellence in the forthcoming accreditation cycle.




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